

**IOWA NORTHLAND REGIONAL TRANSIT COMMISSION (RTC)  
ADVISORY COMMITTEE  
229 EAST PARK AVENUE  
WATERLOO, IOWA 50703**

Meeting Minutes from  
Thursday, June 18, 2026  
10:30 a.m.

A regular meeting of the Iowa Northland Regional Transit Commission (RTC) Advisory Committee was scheduled for Thursday, June 18, 2026, at 10:30 a.m. in the INRCOG offices, located at 229 East Park Avenue in Waterloo. A virtual Teams Meeting link was also made available to those who could not attend in-person.

Hildebrandt announced that a quorum was present and called the meeting to order at 10:30 a.m.

Members present: Duane Hildebrandt-Chair, Bremer County; Mark Schildroth-Vice-Chair, Grundy County; Keith Wieland, Buchanan County; Steve Geerts, City of New Hampton; Greg Barnett- Secretary/Treasurer, Butler County; Brad Bleichner, City of Independence.

Also present were Jenn Wolff, Waverly City Council and Nick Fratzke from INRCOG.

Approval of Thursday, March 18, 2026, agenda was moved by Gertz, seconded by Barnett. The motion carried unanimously.

No public comments were made.

Approval of March 19, 2026, meeting minutes moved by Schildroth, seconded by Wieland. The motion carried unanimously.

Fratzke presented an overview of the current operating costs per ride, revenue mile, and hourly compared to the actual revenue from fare and various subsidies. Over the course of the past 3 months observed, there has been a deficit. Fratzke stated that staff and administration has taken significant measures to address any potential savings that could be identified in the overall budget. While this approach was productive and necessary, the impact was minor to filling the deficit. Fratzke proposed that the fare be increased by \$3 per ride. Fratzke also explained that any rate increase does require public hearings and a comment period. After discussion it was motioned by Schildroth and seconded Barnett to hold public hearings and collect feedback on a proposed \$1 per ride increase. Motion carried unanimously.

Fratzke reviewed the current 2026 Financial Report. He noted that revenues and expenses are tracking per the budget. Approval was moved by Barnett, seconded by Wieland. Motion carried unanimously.

Old Business:

Fratzke gave an update on the acquisition of new vehicles. The commission concurred that staff proceed with the purchase of 2 new vehicles utilizing Capital Funds which had already been authorized.

It was determined that the demonstration of Trip Master software be tabled for a later date.

New Business:

Fratzke gave a Personnel update announcing that we are nearing capacity and that staff will begin tracking the necessity of hiring any new drivers.

Fratzke discussed that there are several vacancies on the INR Transit Advisory Committee. He previously requested that current members provide potential appointees from their respective jurisdictions. Joining the meeting was Jenn Wolff who is a City Council member for the City of Waverly. Wolff agreed to join the INRTC upon appointment by the Bremer County Board of Supervisors.

Operating Statement(s):

Fratzke spoke on the Operating Statement provided to the Committee. A total of 2,650 to 3,500 rides are being provided each month.

There being no further business, motion by Barnett, seconded by Schildroth, to adjourn the meeting at 11:25 a.m. Motion carried unanimously.

Respectfully submitted,

Nick Fratzke, INRCOG



Acting Secretary